



SWALLT

SouthWest Association for Language Learning and Technology

SWALLT Monthly Board Meeting

Date: Friday January 13th, 12:00 p.m. to 12:40 p.m.

Location: Blackboard Collaborate virtual meeting room (<http://tinyurl.com/SWALLTOnline>)

Present: Joseph Kautz (President), Trevor Shanklin (Secretary), Felix Kronenberg (Past-President), Andrew Ross (Parliamentarian), Harold Hendricks (2013 Conference Host) [from 12:25 - 12:40]

Joseph calls meeting to order

- I. Old Business
 - A. Joseph moves to approve meeting, seconded approved.
 - B. Treasurer's report tabled (Pat not here)
 - C. Joseph to send out message to members on Orthodox New Year
 - D. Conference Committee: Trevor nominates UCLA host for last conference committee member (Michael Samojlik; UCLA Center for Digital Humanities; languages and instructional labs coordinator); Trevor agrees to ask Michael if he agrees.) Also Andrew and Joseph self-nominate. An important function of the committee will be to review abstracts.

- II. New Business:
 - A. Where to share the Call for proposals, e.g. K-12, should be sent out much more broadly.
MOTION made to develop an e-mail list of organizations to send CFP to;
MOTION SECONDED AND APPROVED UNANIMOUSLY.
Later it was agreed that the actual sending out would concur with the setting up of the conference WWW site at BYU and sending out this information.) Some organizations suggested were CAL, CLTA, FLC, American Council, Calico, ACTR, AATSEEL, ACTFL, ACTFL.
 - B. Conference Preparation (Harold joins at 12:25) Harold about a week behind, trying to get a second call for papers out. So far proposal sent through IALLT, BYU and Utah FLC, local Utah institutions. Harold composing list of hotel rates, trying to finalize closest (Super 8 Motel) as being primary-- \$53 - 59. Trying to make it a free conference based on our approval. SWALLT dues maybe but we can decide this later; all costs covered by university funding or sponsor funding. Only costs might be lunch. Registration set up at BYU with links from SWALLT page and elsewhere (action item from December minutes). Can merge it into credit card system. Will get it done in next couple of days.

12:40 **MOTION** to end meeting, approved unanimously,