



SWALLT

SouthWest Association for Language Learning and Technology

SWALLT Board Meeting

Date: Wednesday, 7 June 2017; 2:30-3:30pm PDT

Location: Adobe Connect

Members Present: Adan Gallardo, Kelsey White, Shahnaz Ahmadeian, Andrew Ross

Agenda

- Membership renewals
- Next conference
- Winter in-person board meeting
- SWALLT documents storage options

Meeting

2:35 Meeting start

2:40 (adjusting microphones)

1:36 Meeting end

Membership Renewals

Shahnaz says there were 8 membership renewals. Our PayPal account has \$164.70 and the SWALLT bank account has \$3,588.07. Andrew and Adan claim they believe that this is normal membership renewals on the years we don't have a conference. We will need to look at having a membership drive to increase SWALLT membership rates for Fall 2018.

Shahnaz will look into the close out date for the year to file the necessary paperwork to maintain our 501(c)3 status.

Next Conference

Discussed possibly co-locating a conference with either SOCALLT or NWALLT. The last SWALLT & NWALLT conference we had was fairly successful. Traveling costs for anyone not driving should not be much more expensive if travel is to a neighboring region. Adan will contact NWALLT and SOCALLT to see when they are having their next conference and if they are interested in co-locating.

Andrew Ross will reach out to Julio Rodriquez in Hawaii about membership and possibly hosting a conference.

Winter In-person Board Meeting

Andrew stated that it would be a good idea to meet in person and discuss a membership drive. This meeting can also be used to discuss what SWALLT has to offer to its membership. We discussed possibly meeting in the LA area, perhaps at UCLA. Adan says he met with Tom Garbelotti from UCLA at the CALICO conference. Tom seemed like he would be interesting in getting more involved with SWALLT. Adan will reach out to Tom to see if we could meet at UCLA in winter.

SWALLT Document Storage

Adan says there's a need for file sharing, so that we can store SWALLT documents. We determined that everyone was using Google Docs/Drive already. SWALLT has a Google Apps install for the SWALLT domain. Adan will create a shared folder using the SWALLT email address to invite the board members. The shared folder will be a repository for past minutes, membership spreadsheet, flyers, brochures, etc.

Outreach

Andrew Ross will reach out to Julio Rodriguez in Hawaii about membership and possibly hosting a conference.

Adan Gallardo will reach out to NWALLT and SOCALLT about possibly co-locating a conference in their region(s).

Meeting adjourned at 1:36 pm.