



# SWALLT

SouthWest Association for Language Learning and Technology

## SWALLT Board Meeting

**Date:** Tuesday, 15 May 2018; 3:00 – 3:35 pm

**Location:** UC Santa Barbara Zoom

**Members Present:** Kelsey White (President), Adan Gallardo (Past-President), Shahnaz Ahmadeian (Treasurer), Trevor Shanklin (Secretary), Excused: Andrew Ross (Parliamentarian)

### Agenda

Post Conference Review

#### *Approval of Previous Meetings:*

Motion made, seconded, unanimously approved

#### *Action Points to Prepare for Upcoming Academic Year*

Shahnaz to finish bookkeeping for conference: 7 memberships at 13.25 each to be deducted for SWALLT as well as the \$35 FedEx shipment of the previous check. The rest, minus the \$900 already given, will be mailed to NWALL.

- Adan to post Minutes from February to website.
- Adan to post Kelsey's conference reflections to website
- Adan to update Welcome page.

Kelsey to send conference reflections to NWALL

SWALLT intends to hold elections for President-elect and Secretary for two-year terms. Also SWALLT is seeking appointed board members as Parliamentarian and Website/Webinar Coordinator. Once we have received a few names, Adan as Past-President will proceed to start the election procedures. The updated SWALLT Listserv to be used for all announcements. [Note to self, add Abdullah and Kelsey's colleague, who are now SWALLT members {and Miriam?}.]

- Adan to ask the Italian professor from Scripps College about running for a board position.
- Trevor to ask Abdullah about running for board positions.

Trevor to update brochure in time for distribution at Calico conference, replace on website and post to SWALLT Docs.

It was agreed to change SWALLT Online to quarterly (from monthly). Kelsey will give the first presentation in the Fall. Meanwhile we should be looking for presenters.

It was agreed that Kelsey will use the Listserv to invite all SWALLT members to attend the next board meeting. (We have established as procedure that all SWALLT board meetings are open to the public.)

Motion made to adjourn meeting at 3:35 – seconded and agreed unanimously.